

Basic Needs _ Winterization Working Group Amman, Jordan

Meeting Location	EMOPS Room UNHCR Khalda	Meeting Date	07 Jan 2019
Co Chairs	Elizabeth Burnhart (UNHCR) Mohammed Alawamreh (CARE)	Meeting Time	14:00-16:00
Purpose of Meeting	Regular/Monthly Meeting		
Agencies Present:	ACTED, Action Against Hunger, Care, Caritas Germany, ICRC, INTERSOS, IRJ, IOM, JHCO, PUI, Syria Relief and Development, TDH-Italy, UNHCR, WRG, WVI		

1. Summary of action points

No.	Action Point	Focal Point / Organization
1.	BN partner to follow up on reporting - confirm all data is up-to-date on coordination systems: RAIS, Activity Info and FTS (Financial Tracking System).	All partners
2.	Review and updating BNWG ToR document (attached) : BNWG partners will edit content and adding comments on points that need discussion in the next meeting, and return to Huda Ali at alihud@unhcr.org	All partners
3.	Partners interested in joining the M&E team conducting the Common PDM Annual exercise should email Katherine Smalley ksmalley@iom.int .	All partners

2. Session Summaries

Item	Discussion
JRP Updates	Confirmation from MoPIC on 2019 JRP is pending. Once confirmed, the 2019 planning database on Activity Info will be created. Afterwards, IM team will conduct a refreshing session for partners on how to submit their appeals online.
RAIS	<ul style="list-style-type: none"> - Development is in progress for dashboards on RAIS for better visibility of types and amounts of assistance for all sectors throughout the year. - Assistance Coordination Module is undergoing a few adjustments. For January, coordination and cross-checking should continue through an email to Harry Brown BROWNHA@unhcr.org. - Feedback/comments on using the system is appreciated for continuous improvement.
Presentation on gender and age mainstreaming in Basic Needs programming	Presentation attached along with the MoM. BNWG members needed to work directly with our Gender Focal Point and co-chairs on work plan and action points. February meeting will highlight priority areas and approach to VAF Advisory Board. BNWG to consider adding M&E as part of the action plan. A small part of each meeting to be dedicated to gender, we could take on M&E as a focus for one of those meetings.

<p>2018/ 2019 work plan review</p>	<p>The new work plan is attached with the modifications made.</p> <p>Here are some highlights,</p> <p>1- JoMoPay</p> <ul style="list-style-type: none"> - Crash course on Jan 28th 2019 on JoMoPay by Mercy Corps to the CCF, and interested BNWG members. - BNWG will incorporate lessons learned from partners throughout the year. <p>2- Data sharing MoUs. All agencies are advised to sign the MoU extension in order to have/renew the access to RAIS.</p> <p>3- Cash for protection. A joint meeting with the PWG to be conducted in March to discuss standardization of cash for protection activities within the BNWG.</p> <p>4- Gender and Basic Needs</p> <p>Action points for the work plan include:</p> <ul style="list-style-type: none"> • Add step in the 2019 work plan for reviewing VAF indicators for gender (Request to VAF Advisory Board) • Add step in 2019 work plan on creating a gender action plan • Determine how BNWG will do M&E on gender in cash transfer programming • January WG meeting: Review gender mainstreaming into BN programming, including tools and methodologies <ul style="list-style-type: none"> ○ Action: create and share a short survey to gauge areas of concern / interest of WG participants related to gender • February WG meeting: present survey findings and priority themes for the gender action plan (presentation of research, orientation session on a certain tool to support gender mainstreaming, etc.) <ul style="list-style-type: none"> ○ Action: incorporate feedback from WG meeting, circulate action plan for review • March WG meeting: M&E on gender in CTP <ul style="list-style-type: none"> ○ Action: TBD • April WG meeting: additional issues/follow-up <p>5- VAF</p> <p>Revision of the basic needs sector tree score starting on March meeting.</p> <p>2019 annual population review</p> <ul style="list-style-type: none"> - 2018 annual population review will be ready to share in Feb 2019. - Tri-sharing approach conducting the annual review to be adopted; in terms of coordination and cost sharing between three agencies (UNICEF, UNHCR and WFP) through which one of these agencies will take lead on the process each year. <p>Comprehensive Vulnerability Assessment by UNICEF</p> <p>UNICEF is in the process of conducting a comprehensive vulnerability assessment incorporating Jordanians. Coordination required to insure that indicators are agreed upon and tools are</p>
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	<p>collaborative between all partners, in addition to a governance structure behind the way the process is done.</p> <p>6- Cash assistance standardization for Jordanians. NAF (National Aid Fund) coordinates the cash assistance given to Jordanians through the governmental and quasi-governmental bodies. There is a need for a system to act as a coordination platform to avoid duplication in assistance. As support from UNHCR to coordinate the process, humanitarian partners who implement projects on providing cash assistance to Jordanians are invited to present on the basic eligibility criteria, types of packages and how they align it with the other types of packages to refugees. Following up on that ACF, Care and JHCO to present on the topic in the Spring (April-May).</p> <p>7- Winterization Standardizing an NFI packet will be discussed in next year’s task force, to begin in July 2019.</p> <p>8- Updating the MEB Coordination is needed to know what data other sectors are collecting to make the cost determination and how is the collecting implemented to see if it needs updates or more review. The activity takes place in August for the report to be ready in October. This is to be reviewed as a process for next year if it is going to be used.</p> <p>9- Protection (grievance mechanism). A discussion will take place in March and April to standardize the process.</p>
<p>BNWG strategy to intervene in coordinating cash for development programming</p>	<p>With an eye to the future potential for voluntary Syrian returns, and focus on the transition from humanitarian assistance to development programs, BNWG members will update at meetings as needed on strategic issues under discussion at JIF, and in other coordination platforms.</p>
<p>BNWG co-lead</p>	<p>June 2019 was set as the new date for the annual election of the co-chair for the BNWG. The current co-chair, CARE, will continue to serve until this time.</p>

Next Meeting: 04 Feb 2019, 1400-1600, UNHCR Khalda, EMOPS Room

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