

Amman, Jordan

24.02.2019

Meeting Location	EMOPS Room UNHCR Khalda	Meeting Date	24.02.2019
Facilitator	Najwan Aldorham (UNHCR) Suzane Elder (DRC)	Meeting Time	13:00–16:00
Minutes Prepared by	UNHCR		

Agenda:

1. MoL/ MoPIC Work permit updates
2. Update the LWG Work Plan for 2019 – Members discussion
3. HBB and refugees – UNHCR
4. HBB success stories, advantages of licensing, case studies in market integration – USAID LENS
5. Agree on draft advocacy points to the Ministry of Industry and Trade
6. AOB

Updates on work permits figures:

The following data, from the Syrian Refugee Unit Work Permit Progress Report; January 2019:

	Total permits Jan 1. 2016 - Jan 31. 2019		Total permits JAN 1. 2018- DEC 31. 2019		JAN 2019	
Male	126,462	96%	43,591	95%	2,915	95%
Female	5,878	4%	2,058	5%	271	5%
Total	132,340	100%	45,649	100%	3,186	100%

Access to MoL figures [here](#).

UNHCR: LWG Work Plan updates – Members discussion

Overview of the 2018 Livelihoods Work Plan and Suggestions for the 2019 plan – open discussion: to include better coordination in terms of market assessments, wage subsidies, sharing researches and studies. To include advocacy points on decent work/ women in work, sector quotas, closed/open professions, and employers awareness. To map out HBB including 3Ws. To coordinate with the cash working group. To better coordinate the cash for work continuum to long term employment. To work on greater coordination among NGOs in the HBB sector. This could be in the form of sharing tasks such as, financial assistance, legal assistance, registration and licencing assistance ... etc.

The Livelihoods Working group plan to be shared once finalized by the co-chairs

UNHCR: HBB Presentation

Analysis on the Cabinet decision made in *November 2018* in support of HBBs for Syrians in the Food processing, tailoring and handicrafts.

Links to the success stories [here](#)

USAID Jordan Local Enterprise Support Project (LENS): HBB success stories, advantages of licensing, case studies in market integration

- Presentation on 50 HBBs pilot study's success stories, advantages of licencing, case studies in market integration.
- USAID operated an advisory role alongside Competence Management Consultancy (CMC), to ensure the building of a sustainable model for the 50 HBBs in their pilot study.
- A financial model, ensuring an acceptable profit margin, was designed to ensure the sustainability and longevity of the HBBs in this pilot study.
- Challenges of this pilot study:

Access to USAID LENS success stories [here](#)

○ Policy gaps ○ No specific categories for HBBs ○ Registration and licencing of a HBB and the tax paid, depends on the infrastructure of the house. – Variation in fees. ○ Staff members in municipalities outside of GAM have little knowledge on licencing and registration of HBBs for Syrians. Further lack of appropriate forms that include HBBs during the registration process. ○ Contradictions in instructions from Jordan Food and Drug Association (JFDA) and the new laws about HBBs making opening a HBB in the food sector difficult for both Syrians and Jordanians. ○ Sometimes it is easier to register and licence a HBB in some municipalities than others.	
Draft advocacy points to the Ministry of Industry and Trade • Relax the process of registering HBBs at the Ministry of Industry and Trade (MoIT), then the licensing from Greater Amman Municipality (GAM) or other municipalities depending on the location of the HBB. Such license requires a registry at the Chamber of Industry and some other requirements that might be challenging in some cases depending on the HBB type and sector. • Relax the rules of obtaining 'Landlord approval' on establishing HBB, and advocate towards having 'property tax' being separate from licencing HBB • Reduce Ministry of Municipal Affairs fees required to license a HBB • JFDA instructions to allow food processing from home • Capacity building of municipalities staff, this would include awareness on HBB (LENS's plan)	
AOB • None	
Next meeting date: March 21st 2019 tbc Next Meeting Agenda: - Create a taskforce to work on HBB - tbc	

Attendees of the LWG – 24 th February 2019		
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