



SHELTER WORKING GROUP MEETING

Syrian Refugee Response in Jordan

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| Meeting Location | UNHCR Khalda Office Executive Meeting Room # 208 | Meeting Date | 17th August, 2017 |
| Chair Person | Vincent Dupin & Elias Jourdi | Meeting Time | 09:00 -11:00 |
| Minutes Prepared by | Maysa Saeidi | | |
| Purpose of Meeting | Shelter Working Group Monthly Meeting | | |
| Next Meeting | To be confirmed after the JRP Workshop | | |

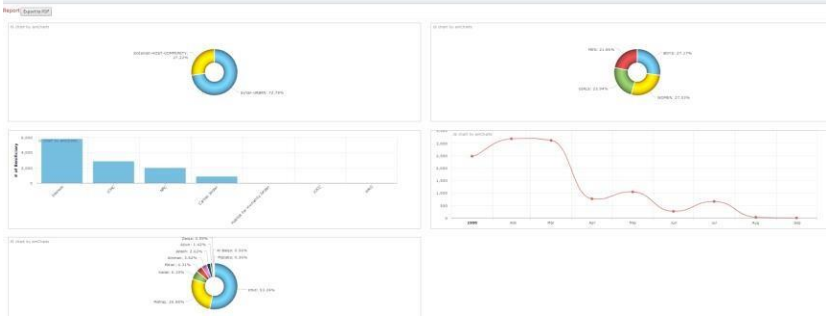
| Attendance | | | | |
|------------|----------------------|----------------------|------------|----------------------------------|
| No. | Name | Agency | Mobile | Email |
| 1 | Osama Daibes | IOCC | 0777794459 | odaibes@ioccc.org |
| 2 | Annette Nuguet | ICMC | 0797591047 | nuguet@icmc.net |
| 3 | Haitham AlZuraiqi | Habitat for Humanity | 0795015570 | haithamzuraiqi@habitatjordan.org |
| 4 | Sarah Mashal | Help | 0797204986 | mashal@help-ev.de |
| 5 | Hala Satari | Help | 0797059467 | satari@help-ev.de |
| 6 | Michele Renaud | Caritas | 0775708632 | mrenaud@caritas.ch |
| 7 | Luca Sangalli | INTERSOS | 0796928737 | bn.jordan@intersos.org |
| 8 | Laura Ribera | RedR UK | 0798755136 | rlaurab@gmail.com |
| 9 | Elias Jourdi | NRC | 0798966385 | elias.jourdi@nrc.no |
| 10 | Vincent Dupin | UNHCR | 0796664719 | dupin@unhcr.org |
| 11 | Gorgui Niokhor Diouf | UNHCR | 0796465861 | dioufg@unhcr.org |
| 12 | Mais Alsuradi | UNHCR | 0795568993 | malsuradi@ioccc.org |
| 13 | Maysa Saeidi | UNHCR | 0797412943 | saeidi@unhcr.org |

| Summary of Action Points | | |
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| Item | Action point | Focal Point / Organization |
| 1. | To share the JHF Strategic allocation. | Maysa (UNHCR) |
| 2. | All partners to browse the Indicator Dashboard and provide the UNHCR Information Management with their inputs: http://scs.raisunhcr.org/dashboards/indDashboard.aspx | All partners |
| 3. | To share "Upgrading Sub-Standard Shelters Guidelines" PPT along with the drafts. | Maysa (UNHCR) |
| 4. | To share feedback on the "Upgrading Sub-Standard Shelters Guidelines" by 17 Sep. | All partners |
| 5. | To share "Cash for Rent Guidelines" with the group for final comments. | Maysa (UNHCR) |
| 6. | To share feedback on the "Cash for Rent Guidelines" by 17 Sep. | All partners |
| 7. | All partners should update the Shelter WG ActivityInfo focal points. | All partners |



| Meeting minutes | | | | | | | | | |
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| Item | Discussion | Focal point/ Organisation | Time | | | | | | |
| Introduction | Round table introduction from all partners present. | All present partners | 1 min | | | | | | |
| ISWG Updates | <p><u>Jordan Humanitarian Fund JHF: second call for proposals</u></p> <p>The Shelter sector priorities have been shared with the Inter-Agency Coordination Unit, after the discussion made during the ISWG on 6 August. The ceiling for any project is a maximum of US \$400,000.</p> <table border="1"> <thead> <tr> <th>Allocation for proposal envelop</th> <th>USD 2,500,000</th> </tr> </thead> <tbody> <tr> <td>Allocation for Jordan</td> <td>USD 1,700,000</td> </tr> <tr> <td>Allocation for southern Syria</td> <td>USD 800,000</td> </tr> </tbody> </table> <p>And as per the OCHA, given the smaller size of the fund for Jordan; a total amount of USD 2.5 million is available for this allocation (around US\$ 1.7 million for Jordan), it was expected that the number of projects to be funded could be around four for Jordan (priorities to be reduced). Cash for rent will be out of priority for Shelter and the sector will be having only one priority; Shelter winterization support to households in Zaatari camp.</p> | Allocation for proposal envelop | USD 2,500,000 | Allocation for Jordan | USD 1,700,000 | Allocation for southern Syria | USD 800,000 | Elias (NRC) | 8 min |
| Allocation for proposal envelop | USD 2,500,000 | | | | | | | | |
| Allocation for Jordan | USD 1,700,000 | | | | | | | | |
| Allocation for southern Syria | USD 800,000 | | | | | | | | |
| Indicators Dashboard- Information Management | <p>At the Inter-Agency Coordination Home Page Indicator Dashboard: http://scs.raisunhcr.org/ includes: UNHCR Systems Sector Dashboards Site/Area Dashboards, which includes the Indicators Dashboard and organised by sector. http://scs.raisunhcr.org/dashboards/indDashboard.aspx the dash board includes:</p> <p>Filters</p> <p>Sector: <input type="text" value="-"/></p> <p>Objective: <input type="text" value=""/></p> <p>Objective Project: <input type="text" value=""/></p> <p>Indicator:</p> <p><input type="button" value="Run"/></p> <p>Then select the sector, objective and indicator</p> <p>Filters</p> <p>Sector: <input type="text" value="SHELTER"/></p> <p>Objective: <input type="text" value="SHLT[REF2] Provided adequate shelter and basi"/></p> <p>Objective Project: <input type="text" value="[REF2.1] Short to medium term conditional cas"/></p> <p>Indicator:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> # of WOMEN provided with information about their rights to adequate housing and tenancy rights <input checked="" type="checkbox"/> # of MEN provided with information about their rights to adequate housing and tenancy rights <input type="checkbox"/> # of MEN benefiting from cash for rent assistance <input checked="" type="checkbox"/> # of GIRLS provided with information about their rights to adequate housing and tenancy rights <input checked="" type="checkbox"/> # of BOYS provided with information about their rights to adequate housing and tenancy rights <input type="checkbox"/> # of GIRLS benefiting from cash for rent assistance <input type="checkbox"/> Spent Amount for this Month (Optional) <input type="checkbox"/> # of BOYS benefiting from cash for rent assistance <input type="checkbox"/> # of WOMEN benefiting from cash for rent assistance <p><input type="button" value="Run"/></p> | Gorgui (UNHCR) | 10 min | | | | | | |



| Meeting minutes | | | |
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| Item | Discussion | Focal point/ Organisation | Time |
| | <p>Then press Run</p>  <p>You can also, export data on PDF</p> <p>Report <input type="button" value="Export to PDF"/></p> <p>For feedback on the indicator dash board, please contact: Gorgui Niokhor Diouf dioufg@unhcr.org</p> | | |
| Shelter Guidelines | <p>Sub-standard shelters The guideline revision process has been started in May by having one meeting at Habitat for Humanity office and another meeting in June at ICMC office. NRC, IOCC, INTERSOSO, Habitat for Humanity and Help have participated in the discussion.</p> <p>During the meeting, Haitham has shared a presentation with the present partners about the revision process discussion in terms of scope of Intervention (privacy, dignity and protection), Rent Reduction and its suggestions, upgrading the un-upgradable and its suggestions.</p> <p>-Rent Reduction: Reasons for the landlords refusing rent reduction:</p> <ul style="list-style-type: none"> - Documentation - 21% from the landlords don't want the reduction - 19% from the landlords not interested <p>The guidelines should take into account the Safety, health issues, easy access, etc.</p> <p>Value for money: 30% of the average rent is 40 JD, for 12 months equal 480 JD</p> <p>-Upgrading the un-upgradable Within the limitation of budget and the scope of work.</p> <p>The draft guidelines will be shared with partners for comments/feedback.</p> <p>Cash for Rent The first draft was shared and reviewed with Shelter partners. Feedback received from NRC, IOCC and INTERSOS.</p> <p>Comments compiled draft shared with the present partners. Including scope of intervention (Targeting, Payment modality, Requirements), the Minimum standards for adequate shelter, Minimum legal documents, Level of assistance and M&E. Annette will comply the comments and produce draft 3 for final review by partners. Draft 3 will be shared with partners for feedback for final endorsement.</p> | <p>Haitham (Habitat for Humanity)</p> <p>Elias (NRC)</p> <p>Vincent (UNHCR)</p> <p>Annette (ICMC), Luca (INTEROSOS), Vincent (UNHCR)& Elias (NRC)</p> | 50 min |



| Meeting minutes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Item | Discussion | Focal point/ Organisation | Time | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| JRP 2018-2020 | <p>Jordan Response Plan 2018-2020</p> <p>Today is the deadline for 1st Stage submission (Comprehensive Vulnerability Assessment CVA documents which comprises the Sector Vulnerability Assessment SVA and the direct and indirect impact).</p> <p>We have identified three indicators: Affordability of Shelter, adequacy of Shelter and eviction The Shelter Task Force Chair will be meeting in terms of have all documents final and to be shared for comments.</p> <p>The Dead Sea workshop will take place on 24-26 September.</p> <p>All partners have projects in 2018 are encouraged and welcomed to attend the workshop.</p> <p>The workshop aims to finalise the Sector Response narrative and produce the Project Summary Sheets PSSs. The PSS template will be shared with partners when received from MoPIC.</p> | Elias (NRC) | 10 min | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| AOB | <p>ActivityInfo Focal Points</p> <table border="1"> <tr> <td colspan="4" style="background-color: #f4a460;"> </td> </tr> <tr> <td colspan="4" style="background-color: #f4a460;"> </td> </tr> <tr> <td>ICMC</td> <td>Ghalia Rawashdeh</td> <td>rawashdeh@icmc.net</td> <td>0779711434</td> </tr> <tr> <td colspan="4" style="background-color: #f4a460;"> </td> </tr> <tr> <td>NRC</td> <td>Shahd Mehiar</td> <td>shahd.mehiar@nrc.no</td> <td></td> </tr> <tr> <td colspan="4" style="background-color: #f4a460;"> </td> </tr> <tr> <td>Habitat for Humanity</td> <td>Fadi Ladaa</td> <td>fadiladaa@habitatjordan.org</td> <td>0798645457</td> </tr> <tr> <td colspan="4" style="background-color: #f4a460;"> </td> </tr> </table> | | | | | | | | | ICMC | Ghalia Rawashdeh | rawashdeh@icmc.net | 0779711434 | | | | | NRC | Shahd Mehiar | shahd.mehiar@nrc.no | | | | | | Habitat for Humanity | Fadi Ladaa | fadiladaa@habitatjordan.org | 0798645457 | | | | | Maysa (UNHCR) | 5 min |
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| NRC | Shahd Mehiar | shahd.mehiar@nrc.no | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| <p>Useful links:</p> <p>Shelter Sector Portal page: http://data.unhcr.org/syrianrefugees/working_group.php?Page=Country&LocationId=107&Id=10</p> <p>Shelter Dashboard: http://scs.raisunhcr.org/dashboards/Shelter.aspx</p> <p>Service Advisor: http://jordan.servicesadvisor.org/</p> <p>Indicator Dashboard: http://scs.raisunhcr.org/dashboards/indDashboard.aspx</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Next meeting in September will be postponed to have it after the JRP. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |