

Information Management Working Group (IMWG) Meeting

Date: 20.01.2021

Location: MS Teams

Facilitator: Milindi Illangasinghe; UNHCR

Minutes: Milindi Illangasinghe; UNHCR

IMWG Agenda:

- Introduction of new REACH co-chair (Eve)
- Site Information and COD Admin 3 & 4
- Shape Files for new COD
- Agency Updates of Data Collection Activities
- Population Data Task Team
- 5W Updates and Inter-agency reporting
- Change of time for IMWG?
- AOB

Discussion	Action Points
<p>Introduction of new REACH co-chair Participants were welcomed to the IMWG meeting by Milindi (IMWG chair). The new co-chair of the IMWG Evangeline McGlynn was introduced by James (REACH), who will be supporting till the end of the month to ensure a smooth handover. Eve will be based in Yerevan and has experience working with REACH and also in Armenia.</p>	
<p>Site Information and COD Admin 3 & 4 James presented information related to sites: Currently 221 sites have been verified by the IMWG through various sources and added to the Site Master List. However additional information from the Red Cross shows that bills for the month of November were paid for 447 collective centres. Migration Services (MS) data shows 373 submissions for individuals in specific CC typologies.</p>	<p>Data from MS will be shared by the IMWG in the coming week.</p>

<p>Therefore the total number of collective centres could still be around the 400. The total population based on the MS data and the Site Master List is approximately around 12,500 in collective centres. This information still requires further verification.</p>	
<p>CODs Admin Levels 3 & 4: The COD for Admin levels 3 & 4 have been completed through collaboration by REACH/UNHCR/IOM. The COD is available on the portal through this link: https://data2.unhcr.org/en/documents/details/84364 It should be used by all organisations conducting assessments to ensure there is common</p>	<p>The COD on admin level 3 & 4 are finalised. Next step is to develop the shape files for Admin 4, followed by Admin 3 polygons and shapefiles.</p>
<p>Agency Updates of Data Collection Activities REACH update: The report from the MSNA will be released hopefully next week and presentation given at all the WGs.</p> <p>UNHCR update: Since mid-November UNHCR has been actively engaged in the return monitoring which is conducted in “Kilikia” bus station on a daily basis and during which the return of 22.000 NK persons has been monitored.</p> <p>UNICEF: No additional assessments to report, but some new data collection initiatives are planned and information will be shared once clarified.</p> <p>WHO: Is trying to map out health facilities in Armenia through the HERAMS system. WHO will provide a presentation on the system in coming week.</p>	<p>An updated presentation on the findings will be shared with the IMWG next week.</p>
<p>•Population Data Task Team As no accurate data is available regarding the population figures, it was suggested that a Population Data Task Team (PDTT) be formed to look at ways to improve the quality of population data. All WG focal points and IMOs agreed to attend the PDDT meeting and present their data related to population figures. Fernando also informed of the possibility of upcoming preparedness planning for NK. This would also require population figures on returns.</p>	<p>MI to send out an invitation to the WG focal points, and arrange the next</p>

<p>5W Updates and Inter-agency reporting</p> <p>MI informed that all WGs should complete their 5W based on their respective needs for analysing information. It can be simplified depending on the requirement and indicators and activities set accordingly. IMWG is able to support any WG requiring assistance</p> <p>MI informed that the IMWG will look at simplifying inter-agency reporting to ensure that sitrep, 5Ws etc will be easier for WG lead and members to fill in.</p>	<p>All WGs to complete 5Ws as soon as possible and seek technical support from the IMWG where necessary.</p> <p>IMWG to coordinate with CGS on looking at reporting needs.</p>
<p>Change of time for IMWG</p> <p>It was suggested that the IMWG be moved to an earlier time slot due to a clash with a WFP meeting. There was no concrete agreement, therefore members were to state their preferences after the meeting.</p>	<p>All IMWG members are to fill in their preferences using the following link: https://www.when2meet.com/?10768308-m49zo</p>
<p>AOB</p> <p>UNDP informed that they will be hiring an IMO soon. IMWG will continue to provide any technical support to those WGs without IMs and/or need assistance in designing assessments, mapping etc.</p>	