Refugee Sector Gender Focal Points Network [REF-SGFPN] 2022 Work Plan



The Jordan Inter-Sector Working Group (ISWG) and its Refugee Sector Gender Focal Points Network (REF-SGFPN) seek to ensure that women and men (including young adults and elderly), girls and boys (including adolescents, children and infants) are able to equitably access the available humanitarian resources regardless of their gender or age. This reflects the policies of both working group, UNHCR and network membe organizations. Due of the strategies of the SWG is to sponsor a refugee gender roces-sectional network that focuses on how to effectively promote gender equality) in the sectors - needs analyses, strategies responses and activities, and response indicators. The SGFPN comprises gender focal points nonininated from each of the refugee sectors. The role of the Gender Focal Points is to support their noniniting sector to incorporate and monotor gender equality measures. The VerveNu uses a range of strategies to support the immunition sharing coaching transmiss inhing used/if resources.

Key Area	Activities	Expected Output	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Responsible Parties	Deliverables	Comments
SGFPN Management and Development	Organize and convene SGFPN monthly meetings.	12 regular meetings convened on monthly basis, meetings are documented in MoMs and shared with meeting participants and posted at the portal, contact list is updated as needed, attendance is tracked.		x	x	x	x	x	x	x	x	x	x	x	SGFPN Co-chairs		
	Attend and participate in the regular SGFPN meetings.	The convened SGFPN meetings are attended, active participation is ensured.	×	x	x	x	x	x	x	x	x	x	x	x	SGFPs		
	Revisit the 'Capacity Development Plan' developed based on the 2021 'Capacity Needs Assessment'.	The SGFPs capacity-building training needs are identified, annual 'Capacity Development Plan' is regularly updated and integrated into the Work Plan.		×					×						SGFPN Co-chairs		
	gender (GAM, SADD, etc.) in line with the SGFPN 'Capacity	All nominated SGFPs have attended the trainings organized in		x	x	x	x	x	x	x	x	x	x	x	SGFPN Co-chairs		
	Conduct 'Feedback Survey on the SGFPN Performance'.	The SGFPN Work Plan is updated integrating feedback / recommendations from the 'Feedback Survey on the SGFPN Performance'.						x							SGFPN Co-chairs		
	Update and disseminate the SGFPN 'Induction Package' as relevant.	The SGFPN 'Induction Package' is updated when appropriate to include relevant documentation and materials, and posted at the portal. The SGFPs are encouraged to use the maierials from the 'Induction Package'. The new SGFPs are introduced to the 'Induction Package'.		x	×	x	x	x	x	x	x	x	×	x	SGFP Co-chairs		
	Support Sector Coordinators to process SGFPs nominations.	New SGFPs are nominated on a needs basis following the performance review and/or sector turnover.	x	x	x	x	x	x	x	x	x	x	×	x	SGFPN Co-chairs		
	Support Sector Coordinators in reviewing and scoring the project porposals for the JHF call(s) in line with IASC GAM.	The SGFPs perform as full members of the JHF Technical Review Committee of the respective sectors.					x				x				SGFPs		
	Provide SGFPN updates to the ISWG, Inter Sector Coordinator	Inter-Sector Coordinator and Sector Coordinators are aware of the planned and implemented SGFPN activities; the feedback and recommendations are integrated into the relevant activities.		x	x	x	x	×	x	x	x	x	x	×	SGFPs + SGFPN Co-chairs		
	Update UNHCR operaitonal data portal (SGFPN page).	The SGFPN materials (i.e., minutes of meetings, training materials, studies, tools) are posted at the UNHCR operational data portal on a monthly basis. The SGFPs are engaged in contributing materials for the portal as appropriate. The SGFPs are encouraged to use materials from the portal.	a	x	x	x	x	x	x	x	x	x	x	x	UNHCR SGFPN Co-chair		
porting	Provide gender related updates to the respective Sector Coordinators utilizing ActivityInfo data and other sector resources.	The Sector Coordinators are regularly (at least quarterly) updated on the gender related issues.	×	x	×	x	×	×	×	x	×	×	×	×	SGFPs		
Monitoring, Anlaysis and Re	Prepare inputs for the bi-annual 'Sector Gender Monitoring Dashboard' (SGMD), including brief analysis.	The SGFPN is enabled to prepare bi-annual SGMDs.	x						×						SGFPs		
	Produce the annual 'Multi-Sector Gender Profile'.	The annual 'Multi-Sector Gender Profile' is produced, validated by SGFPN and Sector Coordinators and is available to support development of relevant sector planning documents.									x	x			SGFPs + SGFPN Co-chairs		
	Advocate for and support respective sectors to design qualitative GEWE indicators (aligned with the JRP timeline.	Qualitative indicators are integrated into the sector M&E frameworks in accordance with assessments and targets.		×	x										SGFPs		
	Conduct bi-annual 'Review of Progress against SGFPN Annual Work Plan"	The performance of the present '2022 SGFPN Work Plan' and tracked progress against activities are validated.							×					×	SGFPs + SGFPN Co-Chairs		
Planning	Develop and regularly monitor performacne of the 'Progress Activity Plan' for each SGFP strengthening gender mainstreaming support to assigned sector"			x					x	x					SGFPs + SGFPN Co-Chairs		
	Participate in development and review of Sector Work Plans from gender perspective.	All Sector Work Plans have incorporated UNHCR Age, Gender and Diversity policy, as well as SGDs and IASC gender global guidance and recommendations.		x										x	SGFPs		