

Information Management Working Group - Minutes

26 October 2022

Online meeting

Agenda

1. *Review of minutes of last meeting*
2. *Review IM WG ToRs*
3. *RRP 2023 – Framework: activities & indicators*
4. *Ongoing Assessments and Assessment Registry*
5. *A.O.B.*

1. Review of minutes of last meeting

2. Review IM WG ToRs

First Terms of Reference were designed in April 2022, when the IM WG was conformed. After six months and considering the turnover and new participants in the group, it is proposed to share and review the ToR for any required modification. This ToRs update will serve as a base to build a IM WG Workplan for the following months.

Action points:

- IM WG coordinators will share with members the last version of ToRs.
- Members should review and send feedback by 9th November COB.

3. RRP 2023 – Framework: activities & indicators

As part of the RRP 2023 process, the framework with the list of activities and indicators will be adapted for next year monitoring and reporting. The new framework takes into consideration the new regional indicators, and the type of activities proposed by partners for next year.

Action points:

- IM WG coordinators will share draft of indicators.
- Members should review and provide feedback by 9th November COB.

4. Ongoing Assessments and Assessment Registry

UNHCR informed of the ongoing assessments at country level:

The Site monitoring and needs assessment is about to be released – this is an interagency initiative with UNHCR and IOM and supported by REACH. The final report is planned to be ready in the coming weeks. As part of this exercise UNHCR and REACH will continue monitoring the needs of the Sites through follow up calls monthly. There is a shared file with the list of accommodation sites; in case any member would like to add any other Site that is not listed.

REACH informed MSNA report is under review. This will be shared publicly in the coming weeks.

UNICEF informed of the ongoing and planned assessments that have been included on the Assessment Registry.

IMWG coordinators remind participants to include their inputs on the Assessment Registry to get a better picture of the ongoing or planned assessments in the country – this registry is accessible to all IMWG participants, so they can start including the information of their organization assessments.

Action points:

- IMWG members include their assessment on the Assessment Registry → [LINK](#)
- IMWG members check and include any new Site on the Accommodation Sites List → [LINK](#)

5. A.O.B.

IMWG coordinators inform to new members of the public platform to share documents: [Operational Data Portal](#). For the internal documents there is a specific Sharepoint folder – IMWG coordinators will provide access to new members.