2023 Shelter Sector Workplan

Inter-Sector Priority & Mainstreaming Area	Key Priorities	Main Actions	2023 Timeline Q1	Q2	Q3	Q4	Framework	Responsible	Main Partners (Optional)	Additional Comments	Status Q1	Q2	Q3	Q4
Inter-Sector Priority	Sector Coordination	Maintain coordination and communication with the Housing Sector under the 3RF.	X	X	X	X	LCRP	LCRP Shelter Sector Coordinators						
		Update the service mapping and referral monitoring.	X	X			LCRP	LCRP Shelter Sector Coordinators						
		Maintain a drop box folder to include all Guidance and tools/materials to SWG.	X	X	X	X	LCRP	LCRP Shelter Sector Coordinators						
		Ensure cross attendance and participation in the other sector's working groups and provide important Shelter sector updates.	X	X	X	X	LCRP	LCRP Shelter Sector Coordinators						
		Update the Minor Repair in non-residential buildings technical guidelines.	X	X			LCRP	Minor Repair Temporary Technical Committee + Core Group						
		Update the assessment of Weatherproofing in informal settlements and revise eligibility criteria.	X	X			LCRP	WP Temporary Technical Committee + Core Group						
		Update the Cash for Rent technical guidelines.	X	X			LCRP	CfR Temporary Technical Committee + Core Group						
		Finalize and endorse the Area-based Approach technical guidelines.	X	X			LCRP	ABA Temporary Technical Committee + Core Group + Inter-Sector						
		Finalize and endorse the Upgrading of residential buildings technical guidelines.	X	X			LCRP	Upgrading of residential buildings Temporary Technical Committee + Core Group						
		Finalize and endorse the Housing-Land and Property (HLP) technical guidelines		X	X		LCRP	HLP Temporary Technical Committee + Core Group + LAWG						
		Develop guidelines on minimum standards to produce and report multi-sectoral area/ neighborhood profiles.		X			LCRP	LCRP Shelter Sector Coordinators + UNHabitat + NRC + Inter-Sector						
		Develop in coordination with the Protection/SOST sectors, a cross-sector response guidance document to collective evictions.	X	X			LCRP	LCRP Shelter Sector Coordinators + Protection Sector Coordinators						
		Standardize with DRM and MOIM the protocol for referring structurally unsound buildings.	X	X			LCRP	LCRP Shelter Sector Coordinators + UNHabitat + DRM						
		Update and launch the Collective Site Mapping Assessment (COSIMA).	X		X		LCRP	LCRP Shelter Sector Coordinators + Field coordinator						
		Monitor the rental market to revise the cash for rent transfer values on a quarterly basis.	X	X	X	X	LCRP	LCRP Shelter Sector Coordinators + Field coordinator						
	Advocacy	Conduct joint advocacy between the Shelter and the Protection sector to increase funding for cash for rent as a mean to respond to and mitigate eviction.	X	X			LCRP	LCRP Shelter Sector Coordinators + Protection Sector Coordinators						
		Advocate for continued winterization support to families living in informal settlements	X	X	X		LCRP	LCRP Shelter Sector Coordinators						
		Advocate to increase funding for urban shelter interventions where almost 70% of the refugee population lives with more than half living in substandard shelter conditions.	X	X	X	X	LCRP	LCRP Shelter Sector Coordinators						
		Advocate for the adoption of the ABA by the Inter-Sector	X	X			LCRP	LCRP Shelter Sector Coordinators						
	Inter-Sector Coordination	Ensure regular information flow to and from IS/IA at national and regional level	X	X	X	X	LCRP	LCRP Shelter Sector Coordinators						
		Engage in Inter-Agency discussions related to operationalization of dollarization in terms of monitoring the impact and risks on the community and regularly evaluating cash for rent program through the year.	X	X			LCRP	LCRP Shelter Sector Coordinators						
	Sector Situation Analysis	Update the funding and needs mapping per governorate	X	X			LCRP	LCRP Shelter Sector Coordinators						
		Update and issue the needs and gaps analysis in residential and non-residential buildings - VASyR	X				LCRP	LCRP Shelter Sector Coordinators						
	Monitoring & Evaluation	Develop core indicators at the sector level to measure the impact of shelter interventions		X	X		LCRP	LCRP Shelter Sector Coordinators						
		Revise research questions and identify information gap to improve the shelter response	X				LCRP	LCRP Shelter Sector Coordinators						
	Emergency Preparedness & Response	Ensure availability and prepositioning of shelter kit to respond to emergency events across Lebanon	X	X			LCRP	LCRP Shelter Sector Coordinators						
		Advocate for funding of site improvement activities to prepare informal settlements for winter	X	X			LCRP	LCRP Shelter Sector Coordinators						
Mainstreaming Area	Protection (including AAP)	**AAP - Complaint & Feedback:** Share and promote the Inter-Agency Minimum Standards on Complaints and Feedback Mechanisms and the sharing of Complaint & Feedback trends through sector WGs	X	X	X	X	LCRP	LCRP Shelter Sector Coordinators						
		AAP - Referrals: update shelter sector services in the Inter-Agency Eligibility PPT, promote partners to attend Inter-Agency referral orientation sessions, report on the Inter-Agency service mapping and their referral trends quarterly. Discuss referral bottlenecks and priorities based on the referral trends quarterly in the Sector WG	X	X	X	X	LCRP	Protection sector coordinators, IM officer						
		Develop/ organize a national level protection training for shelter partners on safe identification and referral of protection cases by field staff.		X			LCRP	LCRP Shelter Sector Coordinators + Protection Sector Coordinators						
	Gender/ GBV	Select a Gender/ GBV FP who will be trained in a ToT on GBV mainstreaming, risk mitigation and GIHA by the Gender/ GBV WG chairs and FPs to lead on the roll-out of a GBV mainstreaming workshop for shelter sector members	X				LCRP	LCRP Shelter Sector Coordinators + Protection Sector Coordinators						
		Lead the development of a checklist on shelter and gender and GBV.												
		Assess staffing ratios and encourage shelter actors to follow gender-sensitive recruitment/ staffing, e.g. by at least two aid workers, with at least one being a woman to support female-headed houses to access assistance.	X	X			LCRP	LCRP Shelter Sector Coordinators + Protection Sector Coordinators						
	Conflict Sensitivity	Training & Capacity Building: Regularly share with partners updates and training opportunities	X	X	X	X	LCRP	LCRP Shelter Sector Coordinators + CS Mainstreaming Focal point						
		Analysis & Data: regularly conduct presentations in WG on tensions analysis and trends. To include CS mainstreaming considerations in planning	X	X	X	X	LCRP	LCRP Shelter Sector Coordinators + CS Mainstreaming Focal point						
		Guidance: Develop a sector-specific guidance note package on conflict sensitivity		X			LCRP	LCRP Shelter Sector Coordinators + CS Mainstreaming Focal point						
	PSEA	Assign a PSEA focal point to mainstream PSEA activities in the shelter sector strategy	X				LCRP	LCRP Shelter Sector Coordinators + Protection Sector Coordinators						
	Environment	Training & Capacity Building: management including disposal of used shelter material as part of the solid waste management trainings			X		LCRP	LCRP Shelter Sector Coordinators + ETF						
		Ensure traceability and proper disposal of used shelter material as preparedness for winter season		X	X		LCRP	LCRP Shelter Sector Coordinators + ETF						
		Collaborate and coordinate with the inter-sectoral Environmental Task Force (ETF) based at the Ministry of Environment to mainstream environmental considerations and seek their guidance on environmental policies, application of the environmental marker guide, and ensuring the response to all complaints that may rise.	X	X			LCRP	LCRP Shelter Sector Coordinators + ETF						